

	Meeting (No)	Community & Environment (9)
	Date	8 April 2025
	Document	Ref No
	C&E Manager's Report	CE9/103

Equals Card Payments (C&E Minute 130, 09.04.24)

Since the last scheduled meeting, the C&E Manager's Equals card has been used to purchase PPE equipment at a cost of £77.33+VAT and delivery (see allotments below for further details).

Allotments

Raby Park Road

Good progress has been made in clearing the overgrown and rubbish-filled area of Raby Park Road site. The Community Engagement Officer and I spent several days on site and worked alongside a contractor. We now have three plots ready for new tenants and a final plot will be addressed before the start of the 2026 growing season. The work involved purchase of PPE, supplies, hire of two skips and payment of a contractor. Our greening contractor has agreed to go on site to shred the brambles etc.

Parkgate (The Ropewalk)

Following advice received from United Utilities, we engaged a contractor to carry out on-site trenching works and repair the leaking water pipe. The contractor identified that the leak was actually beyond our boundary and, as such, was the responsibility of United Utilities. I made a formal complaint to United Utilities and the company has now repaired the leak and agreed to reimburse the £750 that we paid to our contractor.

Tenancy Renewal

PandaDoc has been renewed for two months at a cost of \$35 per month. PandaDoc is a sales processing platform that allows us to organise the signing of tenancy agreements and payment of fees.

Greening Contract (C&E Minute 77, 26.11.24)

The agreed contract addendum has been signed by both parties.

Junior Council/Neston Village Fair

Junior Councillors met in March under the supervision of the Community Engagement Officer and Cllr Griffiths and they agreed to run games and activities from the Town Council stall at the Village Fair. Council information will also be available at the stall to hand out to visitors. The Community and Engagement Officer will be in attendance with the Junior Council and this expenditure will be met from budgets 4301/4371.

Audrey Duncan
Community & Environment Manager